



APPLICATION FOR ADMISSION

General Instructions:

To complete the application process you must do the following:

1. Fill out this form completely, then call for an appointment with the Admissions Counselor to complete the application process.
2. Bring the following information with you: this application, a copy of your birth certificate, and your high school transcript or diploma, or GED report of scores. Auto Tech students need a copy of their WV Driver's License.
3. All applicants must take a pre-entrance assessment test and meet requirements for the desired program prior to registered.
4. If you desire financial assistance, the appropriate forms must be filled out and submitted to the Financial Aid representative, Diann Clothier, who is available Wednesday and Thursday from 9:00am until 1:00pm

PLEASE PRINT:

Last Name: _____ First Name: _____ Middle: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: Home: _____ Cell: _____ Email: _____

Date of Birth: _____

Are you a WV resident? Y / N If yes, how many years? _____
Are you a US Citizen? Y / N If no, what VISA do you have? _____
Are you a high school graduate? Y / N High School Name: _____
Do you have a GED? Y / N If yes, what county was it taken? _____
Previous schools attended after high school: _____

REQUESTED PROGRAM

AUTO

_____ Auto Technology I
_____ Auto Technology II

BUSINESS

_____ Accounting/Data Processing
_____ Office Administration/Word Processing
_____ Medical Information Systems

WE DO NOT PARTICIPATE IN STUDENT LOAN PROGRAMS

I certify that all statements in this application are complete and true and give Garnet Career Center permission to use this information for internal statistical and reporting purposes. I further understand that any willful misrepresentation of information given may be grounds for denial of my admission or dismissal.

Signature _____

Date _____

*As required by federal law and regulations, the Kanawha County Board of Education does not discriminate on the basis of sex, color, religion, disability, age, or national origin in the employment practices or in the administration of any of its education programs and activities. Inquiries may be directed to Jeane Ann Herscher, Title IX, Coordinator, Kanawha County Board of Education, 200 Elizabeth Street, Charleston, WV 25311. Phone: [304-348-1393](tel:304-348-1393) US Department of Education, Director of Civil Rights, Phone: [215-596-6795](tel:215-596-6795)

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www.garnet.edu